

Procedure for the appointment of voting members to the User Group Committee created in Iowa Statewide Interoperable Communications Systems Board (ISICSB) Policy 2015-01.

Purpose: This procedure provides guidance to the chair of the ISICSB on how appointments will be made to the voting positions on the User Group Committee. These appointments will be for the twelve voting positions that are not the Regional Interoperable Committee chairs. In accordance with ISICSB Policy 2015-01, the chair is responsible for all appointments to the User Group Committee.

Appointment Procedure:

The chair shall provide notice on the ISICSB website that applications for voting membership to the User Group Committee are being accepted from qualified candidates.

To be considered for appointment to the User Group Committee the prospective candidate must meet the following requirements:

- Candidate must be from a public safety or public service agency that has a Memorandum of Agreement in effect with the ISICSB, Iowa Department of Public Safety, and Iowa Department of Transportation to access the Iowa Statewide Interoperable Communications Systems (ISICS).
- Candidate's agency must utilize ISICS as a primary user for operable and/or interoperable radio communications.
- Candidate must have provided written application to the Chair for membership to the User Group Committee.

The Chair shall consider the following when evaluating possible appointments to the User Group Committee:

- The chair shall attempt to appoint qualified candidates that reflect the public safety and public service users of ISICS.
- The chair shall make every attempt to ensure that appointments do not skew the voting members to one particular public safety or public service discipline.
- The chair shall only appoint two voting members per region using this method.

The chair will notify the prospective candidate in writing of the decision to either appoint or decline the candidate to the User Group Committee. The chair's decision is final and may not be appealed by the candidate. The chair's decision does not limit the candidate from applying for future openings on the User Group Committee.

Appointments to the User Group Committee shall be for a three year staggered term that shall commence on the date of appointment. At the end of the term the appointed member may apply for the succeeding term. A member shall not be limited from applying for more than one term.