

Meeting Minutes
Iowa State Interoperable Communications System Board
June 8, 2017
West Des Moines City Hall
4200 Mills Civic Parkway
West Des Moines, Iowa

John R. Benson
HSEMD

Andy Buffington
Communications Center

Linda Frederiksen
EMS

Kelly Groskurth
Member At-Large

Ellen Hagen
Fire Department (Volunteer)

Rob Rotter
Sheriff's Office

Michael Kasper
Sheriff's Office

Deb Krebill
Fire Department

Tom Lampe
Iowa DPS

Jason Leonard
Municipal Police Department

David Ness
Municipal Police Department

Denise Pavlik
Communications Center

Marty Smith
Iowa DPH

Jeff Sundholm
Iowa DOT

Jeffery Swearngin
Iowa DNR

Patrick Updike
Iowa DOC

Bob von Wolffradt
Office of the CIO

Larry Smith
Emergency Management

Carole Lund-Smith
ILEA

Legislative Members
Senator
Senator Randy Fenestra
Representative Bob Kressig
Representative Steven Holt

Meeting called to order by Vice Chair Jason Leonard at 10:30 a.m.

Conference telephone line was opened for public listening and comment, and for Board members who found it impractical to attend in person.

Voting Members in Attendance: Jeff Swearngin, Jeff Sundholm, Marty Smith, John Benson, Andy Buffington, David Ness, Jason Leonard, Rob Rotter, Mike Kasper, Carole Lund-Smith, Larry Smith

Members via conference line: Patrick Updike, Tom Lampe, Bob von Wolffradt, Denise Pavlik, Ellen Hagen, Deb Krebill, Linda Frederiksen, Kelly Groskurth

Non-Voting: Outreach Specialist Shawn Wagner, SWIC Craig Allen, SWIC Chris Maiers

Absent: No Members were absent

Guests: Curtis "Wally" Walser, Cedar Rapids Fire Department; Rob Dehnert, WDM; Rhonda McKibben, DPS Comm.; Sally Hall, Iowa County 911; Diana Richardson, RACOM; Terry Brennan, RACOM; Tracey Bearden, Polk County EMA; Dave Lockard, Des Moines PD; Tammy Rodriguez, ICN; Josh Humphrey, Iowa County EMA

Approval of Agenda – Mike Kasper made a motion to approve the agenda. David Ness seconded the motion. All in favor. Motion passes.

Approval of Minutes – Carole Lund-Smith noted a mistake in attendance. Carole Lund-Smith was marked down as absent, but was in fact in attendance via the conference line. David Ness made a motion to approve meeting minutes from the May 11, 2017 meeting. Larry Smith seconded the motion. All in favor. Motion passes.

SWIC Report – SWIC Chris Maiers and SWIC Craig Allen reported on the following items:

SWIC Chris Maiers reported from the FirstNet State Plan Kickoff Meeting in Dallas. Training is going well and SWIC Maiers is learning a lot under the tutelage of Chair Tom Lampe and SWIC Craig Allen. SWIC Maiers attended and participated in the LEIM Technology Conference in St. Louis on 05/21 – 05/24 with Chair Lampe and SWIC Allen. A lot of information was obtained along with contacts made from public safety entities nationwide. SWIC Maiers is currently planning a few outreach opportunities in some counties regarding the Iowa Statewide Interoperability Communications System (ISICS) and what its capabilities are and what the system could bring to those counties. SWIC Maiers is looking to clarify the strategy and the build-out of the ISICS Platform for potential users, along with what the coverage and capabilities will be as a result.

SWIC Allen reiterated the attending of the LEIM conference by SWIC Maiers and Chair Lampe. The Conference changed quite a bit from past LEIM Conferences. There was only a couple radio-based booths with the vast majority being software-based technology. Many of the presentations were about how they are implementing artificial intelligence and how that is changing the landscape and bringing us more predictive analytics. The technologies growing out of the grant funds are exciting stuff.

SWIC Allen has conducted a lot of research this month along with continually making phone calls. SWIC Allen has also made several trips on the ISSI challenge that is before Iowa. The ISSI issue will be covered more in depth under item 19.

There is a lot of effort in making sure the SCIP process goes smoothly. SWIC Allen and SWIC Maiers have been coordinating with the Department of Homeland Security and representatives throughout the state. There has been two onsite meetings and several conference calls in order to get ready for the Iowa five year plan for interoperability. The ISICS radio system is on track to be finished at the end of this year and final acceptance done in the following year. Broadband aspects of interoperability will come to the forefront in the next year or so as FirstNet state plans are released, and the SCIP will utilize the information currently available. SWIC Allen fully expects the SCIP to be done sometime in July after the SCIP Workshop Meeting. The SCIP Workshop will be held on June 28 at Grandview College Student Center.

SWIC Allen spent a bit of time on encryption in May. Encryption is a controversial topic in Iowa due to that we are moving from VHF, or other legacy technology, into a technology that now requires an update of encryption keys with great frequency. For those who cannot do that over the air, they have to outsource their encryption keys to a private vendor. Discussion on this topic is ongoing. The Board has set aside encrypted channels in the interoperability

talk groups, should there come a time for encryption. SWIC Allen suggests that the Board should revisit the policy statement on interoperability channels and how they are used. The reason being is that the policy statement does make reference to not encrypt on interoperability channels.

SWIC Allen met with some counties about how they might interface with the statewide system as it rolls out. The counties are interested in how they tie into the system from VHF or their existing system perspective. There are many ways to do this and it will be discussed further in the ISSI conversation to come.

E911 Council Report & E911 Program Manager— Blake DeRouchey reported that the Text to 911 rollout continues. There are now 46 answering points that can receive Text to 911. You may start to hear public service announcements (PSA's) on the radio-starting mid-June. The PSA's will be promoting Text to 911 and call if you can, text if you must. Flyers will also be sent out to the PSAP's to educate their communities. The administrative rules meeting is set for June 13, tentatively. That meeting will associate with Senate File 500. There is also a public hearing scheduled for June 27 at the Homeland Security Hickman Offices.

There was a resolution passed at the 911 Council Meeting in support of the NENA i3 standard. This came up a couple months ago when an organization kind of attacked that standard publicly. NENA i3 is the standard that the State of Iowa has used per the operation plan. A resolution was created that supports the NENA i3 standard. A template of the resolution was given to the ISICSB to see if they would consider the idea of passing a resolution in support of that standard which drives 911. The public attack on the standard itself is only going to create chaos amongst vendors, PSAP's and statewide programs that continue to work towards NextGen 911.

User Group Committee – Chair Andy Buffington reported the User Group Committee (UGC) continues to meet for their monthly meetings. Regarding RIC's, there is still a desire for those Chairs to get more participation. Chair Buffington is hoping the Outreach Meetings will help spur some more involvement. The final Outreach Meeting was held for RIC 2 in Mason City on June 7, which had very good participation. Interest has been high in other RICs as well.

The application process is going to need to be reviewed by the ISICSB. As of now, the letter of intent (LOI) goes to Chair Lampe who then forwards it on to Chair Buffington. Chair Buffington will then send the Memorandum of Agreement (MOA) and Matrix for the interested party to complete. This process needs to be streamlined. As we bring more people on to join ISICS, we do not want to unnecessarily delay them.

The Standards working group have been talking about potentially drafting a policy that addresses counties that want to bring in neighboring counties' talk groups into their fleetmaps. Some loading analysis and declaration of structures for how this could be implemented need to be completed as well.

Talks continue about the weather forecast offices and how the ISICSB would integrate communicating with PSAP's. Do we go with a single talk group for all of those? There is some time to decide this, but not much. Getting the hospitals more engaged so their needs are understood was another topic of discussion during last month's meeting. Assistance for those users that are not familiar with or used to what a trunked environment is was discussed as well. Trying to figure out what the basic needs for those users are is the next step on how to reach out to them and help them on what they may need.

SWIC Allen commented about the interoperability channels between two counties that Chair Buffington previously mentioned. There was a presentation at the SAFECOM meeting put on by Houston and Harris County on how they managed the Super Bowl with interoperability and operability channels. It is possible that the folks in Houston would be willing to share their lessons learned to the UGC. In addition, Marty Smith mentioned that the Iowa Department of Public Health already has all the hospitals on a radio network. Mr. Smith is willing to discuss the details further with the UGC if need be.

Finance Report – Chair Groskurth reported the Finance committee met Tuesday June 6 via teleconference. The Connect Iowa contract for Outreach Specialist Shawn Wagner, Gen Watch 3 and travel request from SWIC Allen were all discussed. The travel request for SWIC Allen is for \$1,045.00 for the P25 Standards Meeting. Chair Lampe will be able to approve this travel and no motion will be needed. The financial update for the annual appropriation in which the ISICSB has spent \$82,910.67 for fiscal year 2017. There is \$173,937.48 available. There is \$487,376.68 remaining on the grant. The ISICSB is in line to get some monies from this same grant. Chair Groskurth wants everyone to keep their eyes and ears open for other grant opportunities to continue to operate the system, due to this grant winding down.

Regarding the Connect Iowa contract, the Finance Committee recommends that the ISICSB go ahead and renew the contract for another year. Chair Lampe has not yet firmed up next year's price for the contract. Chair Lampe is able to negotiate the contract to get a firm price or a range can be approved now for the negotiation. Regarding the SLIGP Grant, Chair Lampe mentioned that the grant will expire at the end of February 2018. Beginning in March, barring no hiccups, there will be another grant issued for another year and then for another year after that. Therefore, the ISICSB is covered through year 2020. At year 2020, a funding stream is being discussed, of some sort, coming to the states and territories. The exact amounts of the possible new grant will be forthcoming.

There was in-depth discussion by members of the ISICSB to make a motion for Chair Lampe to negotiate a contract renewal for Shawn Wagner. Chair Lampe recommended that the Board look at the averages of the Iowa Connect contract, which is roughly \$7,000 to low \$8,000 range, and come up with a number if the Board would like to pass it today. The motion can also wait until Chair Lampe negotiates the price to approve. Vice Chair Leonard mentioned that it should be considered that there would be another Board Meeting before the Iowa Connect contract expires. Discussion between Board Members was had to either have Chair Lampe negotiate an amount and vote or to vote now on a range for Chair Lampe to negotiate. The debate for the former was that there is time due to a board meeting will be held before the contract and there will be a definite amount to vote on. The debate for the latter was that yes, there will be another Board Meeting, but there is a chance of not achieving a Quorum. Not achieving a Quorum would be a problem due to the Iowa Connect contract might expire before a vote is made.

David Ness made a motion to approve a range for the Iowa Connect contract for Chair Lampe to negotiate. The range for this motion was for a maximum of \$10,000 a month. Chair Groskurth seconded the motion. John Benson mentioned that his concerns have to deal with dollar amount, strictly from the standpoint of the Board is the recipient of funds from the General Assembly and Federal Grants. The general fund was decreased by the legislature and the Board is talking about increasing the payment to a private contractor. This could create a situation to let the contractor dictate the state of the new contract. This could put the

Board in an odd fiscal position. Mr. Benson wanted to just clarify his positioning on why he will vote no on the matter.

Chair Lampe understands John Benson's concerns. The SLIGP budget was not cut as it relates to state appropriation percentages. As long as the Finance Committee can determine there is enough funding in the grant, there should not be a problem.

Larry Smith also raised concerns about whether the negotiation process will be fair to the ISICSB and State.

David Ness reaffirmed confidence in Chair Lampe to handle the negotiation process.

Vice Chair Leonard called for a roll call vote regarding the motion by David Ness. The motion passes 12-7.

Chair Groskurth commented on the Genwatch 3 program. Rob Dehnert joined the finance committee to explain what Genwatch 3 entails. The Finance Committee discussed that there is a need for a program that is able to ensure our contractual requirement. Our contract requires that there is one busy per 100 push to talk (PTT). Genwatch 3 can monitor that and put it in a report the Board can understand if this is or is not occurring. The Finance Committee agrees that system is needed and there is money available today as well as in the future for the program. The procurement process is one concern for the Finance Committee. Rob Dehnert goes into further detail regarding Genwatch 3. Genwatch 3 interprets data and presents it in a much easier fashion. The monitoring of the system is much more user friendly and graphical. The program also includes statistical and map views.

Marty Smith asked if this system would support all users and the radio networks in the state. If you are on a different network on the ISICS system, will it be able to determine the information, or is it specific to Motorola product? Rob Dehnert replied that it is specific to Motorola for the ISICS platform. Only half of the cost of the program is being asked of the Board for the interoperability piece and the major operability users on the ISICS system will be asked for the other half if those users want the service.

Mike Kasper pointed out that Genwatch 3 funding distinctions should be made between operability and interoperability users.

Andy Buffington wanted clarification on how fees for operability would be assessed. SWIC Allen confirmed that only those operability users who wanted the extra service of Genwatch 3 would be assessed any sort of fee since it is an option for enhancement that they can choose to purchase.

Governance Committee – Chair John Benson reported that there were only two items on the agenda this past month. The first item was the systems keys policy that came out of the Standards Committee and will be talked about later on. The second item was to appoint a member from the Governance Committee to participate in the Standards Committee. Chief Cychosz from Ames PD volunteered with Dina McKenna from Story County Sheriff's Office backing him up.

Operations Committee – Chair Krebill reported that the Operations Committee met May 17 via teleconference. It was discussed if the Committee was doing what the Operations Committee should be doing. It was previously believed that the Committee might not have

been working on issues that were appropriate for the Operations Committee. SWIC Allen assisted in that the Committee will be working on procedures. At this time, the Committee is concentrating on encryption and what those procedures will be. The Operations Committee would like to work with Governance and the User Group Committees in using those procedures and enveloping them in the policies. Contact Chair Krebill if any other Board or Committee members need anything from Operations.

Outreach Committee – Chair Hagen reported that the Outreach Committee met via teleconference and discussed that Mike Bryant will be participating in the Standards Committee.

Outreach Specialist Shawn Wagner reported that he is on the final draft of the WISE video. The first review of the WISE Testimonial is currently underway along with the first draft of the Peace Officer Memorial video. The telecommunicator video is being scheduled to go out and shoot the telecommunicators in action. There have been quite a few updates regarding the website including a full revamp of the ISICS forms to make it easier for all to utilize. The newsletter will go out again the Tuesday after the Board Meeting. Please send any information the Board thinks is pertinent to be in the newsletter. Shawn is looking for information on what the folks in the field want to hear, what their interests are and what they want to talk about. The metro outreach engagements were just concluded in all six regions with the conclusion of Region 2 outreach in Mason City on 06/07. This meeting was the highest attended and went very well. A new regional outreach strategy is in the process of being developed with the assistance of SWIC Maiers.

The Outreach Team is in the process of looking at a project for a Mobile Application Summit. The Summit would bring in vendors to discuss what their application is and how it works. All demonstrations will be recorded and posted to the ISICSB website, ISICSB YouTube page and included in the Board newsletter. The Outreach team is also looking at packages for users that are interested in the ISICS platform of what other agencies are doing and what the coverage map will look like for their area.

As part of the new ISICS application plan, a standard input will be created so that whatever vendor advice is given to you, there is a standard form to receive it and catalogue it if you decide to ultimately join ISICS. As part of this process, the CASM experience will improve and increase to make sure all tower sites are up to date, all PSAP information is up to date along with all contacts for public safety entities is up to date. Lt. Josh Hale from the Iowa State University Police Department visited the outreach team. The outreach team plans to collaborate with Lt. Hale in creating videos to help educate public safety about potential attacks via the computer or internet and eventually talk about apps and mobile platforms. The outreach team will also be participating in the Iowa Technology & Geospatial Conference (ITAG) in West Des Moines on 06/21 – 06/22.

Chair Lampe asked Shawn to give the Board an update on the success of the metro outreach meetings and the plan going forward with outreach. Shawn indicated that the next round of outreach is a strategic plan that he and SWIC Maiers is in the process of developing. The current primary focus is to get a handle on RIC 6 and seek a Chair and Vice Chair to fill the open positions. The outreach that wrapped up was a success and a little interesting due to the large vendor turnout. These vendors expressed their interest in FirstNet while at the outreach meetings. The outreach team mentioned to the vendors that there has been public private summits the past four years to make sure these vendors' names and companies were

submitted to FirstNet for when the roll-out happens. There were also quite a few questions regarding ISICS and the misconceptions about the ISICS platform. The outreach team will be developing handouts and videos to clear up these misconceptions.

Training/Exercise Committee – Chair Denise Pavlik reported the committee met May 17 via teleconference. The SCIP was one of the main topics of discussion and their thoughts and ideas on what had been done up to this point. Chair Pavlik does have some information that she will be bringing to the SCIP Workshop on June 28. The Incident Tactical Dispatcher Training was discussed as well. The Committee is looking into providing this training at Hawkeye Community College in Waterloo with the date to be determined later. The Committee talked about strategic planning for 911 support. Chair Pavlik plans to talk with Blake DeRouchev about that planning. Cyber security and whether or not we should be considering training for cyber security was deliberated. The next conference call will be held June 21.

Technology Committee – Chair Patrick Updike reported the committee met on May 25 and June 6. The Committee has been dealing with the encryption standards as well as developing a programming guide. Chair Lampe requested Chair Updike to assign someone from the Technology Committee to work with the Standards Team. Jason Study from Pottawattamie County 911 will be the one working with the Standards Team.

Ric Lumbard from ICN reported from the FirstNet State Plan Meeting in Dallas. It is very possible there could be a motion to approve the State Plan at the Board Meeting in July. Communication with the FirstNet State Plan Committee and AT&T has been open, comprehensive and vibrant. The Iowa State Plan is anticipated to be delivered on or around June 19 via electronic portal. The State Point of Contact (SPOC) has been trained and briefed on how to operate the portal. This is the same portal that the Governor will use to acknowledge, approve or make modifications of the State Plan. The FirstNet Broadband Subcommittee will move into an evaluation phase and will evaluate three sections of the State Plan once it is released. Evaluation teams will be divided up at the next meeting in order to get a jump once the State Plan drops. AT&T mentioned that if this plan were good the draft plan would become the final plan. If the final plan is good at presentation of the draft status the Board could move forward with approval ahead of other plans to be released in the nation. FirstNet could be a reality for some users in the next 90 days, provided Iowa has an effective Draft State Plan.

Other Reports –

Melvin Mercado reported a quick status on the Motorola project. Region 1 went from 57% to 62%, Region 2 – 56% to 65%, Region 3 – 53% to 58%, Region 4 – 64% to 67%, Region 5 – 47% to 49%, Region 6 – 65% to 67%. On the overall project, Motorola went from 56% to 60%. Again, quarter two and three will be the busiest quarters in terms of construction. The integration of Woodbury County has been keeping Motorola quite busy. By the end of the week, Motorola is hoping to transition all of Woodbury County Users onto the ISICS Core. This is a time sensitive and tedious process. Once the transition is complete, Woodbury, Westcom and Dallas County will all be integrated to the ISICS system. Microwave dish installation continues throughout the state as the sites become available. DOT site issues are currently being worked on. Motorola is working to have a mobile trunked site on wheels at

some point. A core group from Des Moines went to Schaumburg, Illinois to participate in training. Dave Brittain reported Chair Lampe, Scott Richardson, Steve Gray and Jared Green attended the systems administrator course at Motorola in Schaumburg, Illinois. The course talked about radio management, talk group management, radio ids and system reports. Melvin mentioned that there would be additional opportunities for training. Outreach efforts for all regions were completed. The four main issues that Melvin and his team focused on during the outreach meetings were reality of system deployment, misconceptions and concerns, the future and FirstNet. The reality is that this system is going to be built out by the end of the year and the keys will be turned over to the state at some point in 2018. Once the system is deployed, there will be 10 years' worth of software upgrades to the system.

Jim Lundsted from OEC gave a quick update. Jim reemphasized the SCIP Workshop meeting that is on June 28 at Grandview University in Des Moines. The more participants and the more broad and robust the input, the better the product will be. The COMT Workshop is scheduled at Camp Dodge July 31 – August 4. The Iowa program and COMT instructors are well thought of throughout the nation. Jim mentioned another training opportunity that the board should think about that another state has done. That training or exercise would be called a week long interoperable communications week. The week would include a series of training classes conducted simultaneously. The training classes would be over COML, COMT, AUX Comm and tacticle dispatch. Those trainings will culminate with a functional exercise on the final day bringing all the different players together. This type of event becomes much more real world in the delivery.

Old Business –

SWIC Allen and CIO Bob von Wolfradt reported on the findings and recommendations from the ISSI Committee. A document of the findings and recommendations were distributed to the Board Members via email. The committee is having a hard time finding an ISSI that is working elegantly and flawlessly across multiple systems. SWIC Allen and the Committee has spent time with FPIC, the P25 User Group Committee and actually making phone calls to people who are having struggles with this technology. ISSI does not seem like it is mature enough yet for the kind of application Iowa will be using. A summit was held in March where after three hours at the summit, it was still unclear whether the Committee had a clear path forward using an ISSI solution. SWIC Allen's recommendation is that at this point ISSI would not be suitable for use in Iowa under a LMR to LMR to application. ISSI may have a role in other applications, but the fact that the state system is TDMA and other user systems are FDMA, Iowa could get into a situation where we are constantly going back and trying to work out kinks for interoperability that are not necessary.

Tracey Bearden from the Standards Working Group reported that they have recently moved projects to Asana for project management. She has used this platform in the past with good results. Ms. Bearden also reported that there will be a seat given to everyone that is appointed to the Standards Working Group. An email will be sent out to those individuals with directions on how to accept the seat and sign up. There will be a monthly conference call where the Group will review and discuss the standards. The standards will then go to Chair Benson at the Governance Committee for review for changes and recommendations. The standard will then go to the Board following time at the Governance Committee. The flow of this process will be better than before due to the new program and platform. SWIC Allen asked if there is a policy yet for someone wishing to be a operability user coming on to ISICS. Tracey mentioned that there is only the basic guidelines with the memos, there is no actual

standard regarding that request. Tracey and her group will get to work on that to have something to present at the July Board Meeting.

New Business –

Patrick Updike reported on what the Technology Committee has been working on the last 30 – 45 days. The Committee has been working on the encryption standard with the hopes that the Committee could develop a draft for an encryption standard having an attached non-disclosure agreement with it and also a technical document. There were some concerns during this process that the Committee was moving too fast into areas that were not quite matured when it comes to encryption. Chair Lampe asked the Technology Committee to redirect their attention towards the programming guide and some of those topics that would go into on how to put a subscriber unit onto ISICS via programming. The Technology Committee started to dig up old procedures following the discussion with Chair Lampe. Policy 2014-3 is a policy that says that there will be no encryption on interoperability channels or frequencies within the public safety arena. This policy does not address talk groups. Although, at adoption there were no trunking systems of this magnitude built out. Patrick suggests that policy 2014-3 should be revisited and reworded. SWIC Allen mentions that it might be worthwhile if Technology and Operations Committees collaborated on this first before anything were to be amended regarding policy 2014-3. A concern from members of the Technology Committee is that they are going to be looking at the website and see a policy that says one thing and a procedure that states another. Patrick wonders if the first line of business is to amend 2014-3 accordingly, to mention talk groups. Vice Chair Leonard posed the question to Mr. Updike if there needs to be Board action at this moment and time since the network has not yet been completed. Chair Lampe mentions that the intent was not to encrypt interoperability and that was subsequently passed before the fleetmap was passed. Chair Lampe suggests that the system gets up and running first before the Board dives into encryption. Chair Lampe advises that removing encryption on the regional talk groups should probably be done sooner rather than later. The reason being is that the fleetmap was programmed into the system with Motorola. Patrick Updike asks the Board if there needs to be any action to clean up subsection a. under item 20 or to take care of subsection b., which is to remove those encrypted designation under talk groups. Chair Lampe says yes due to the fact that the Board agreed to approve the fleetmap with those on there and approved 2014-3. John Benson recommends that the Technology Committee goes back to make those changes and bring them back to the Board so that the Board can look them over and consider the changes. Andy Buffington makes a motion to remove encryption from all regional talk groups. The motion was seconded, the individual seconding the motion did not state their name. Andy Buffington's intent of the motion was that of those six regional interoperable talk groups, that the Board would remove the encryption from any of those regional interoperable talk groups, this has nothing to do with the policy. Vice Chair Leonard called for a roll call vote regarding the motion by Andy Buffington. The motion passes 12 – 4.

Patrick also gave an update on the programming guide development. Part of this guide is to put things in place for when someone is ready to program their subscriber units. The guide is a little empty due to the technical information is unknown. On page 4 of the document Patrick sent out, is a list of low powered, 800 MHz and 700 MHz channels. The purpose of these channels is to provide better communication. Part of the programming procedure that the Technology Committee is developing is to provide guidance for individuals in the User Group and Standards Group. Patrick would like the Board to look over this guide and in the future he would like to see the Board approve FCC licensing on these channels. Patrick will discuss

this further with the Technology Committee and bring it back to the board to discuss further at the next Board Meeting.

John Benson reported on the system key policy. The system key policy has come to the Governance Committee from the Standards Group. The Governance Committee reviewed the document and had a few minor edits that were relayed to Tracey Bearden. The document deals with control of the radio sytem keys and whose going to have authority to use them. The document also provides some recourse if there is misuse of the keys and what actions the ISICS system administrator would take in that situation. John Benson makes a motion to approve the subscriber security document as presented to the Board. Larry Smith seconded the motion. All in favor. Motion passes.

Public Comments –

RIC 1 Vice Chair Jason Hoffman commented via the teleconference line. Jason is disappointed in the Board's action regarding the encryption piece. Jason states that he is the one that noticed the policy issue. His intention was not for the Board to remove encrypted channels from interoperability talkgroups, but rather to consider amending the policy or sending it to a committee to work on it further.

SWIC Allen wants to extend thanks to the Board, Bob Youni, Jim Lusted, Rob Koppert, Captain Walser, Rob Dennert and Bob Siever. He also encourages the Board to take a look at how much they have grown and advanced over the past few years. SWIC Allen stressed the importance of the committee structure and membership in TIA. SWIC Allen also commented on how he is pleased with the amount of the local outreach and participation in these meetings, the behind-the-scenes efforts to produce everything and the advancements in policies and procedures.

Motion to Adjourn: Jeff Sundholm made motion to adjourn. Jason Leonard seconded the motion. Meeting adjourned at 12:58 p.m.