

Technical Recommendation Regarding Programming Guide

ISICSB TR-2018-001

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In 2017, the Iowa Statewide Interoperability Communication Systems Board (ISICSB) Technology Committee formulated a Subscriber Unit Programming Guide. This document could be used to store all pertinent technical information that approved ISICS users may need to reference to when entering information into subscribers units. The information contained in this document would include, but would not be limited to, items such as frequency information, WACN IDs, system IDs and subscriber IDs.

Much time was spent researching the ways to bring to life a document that does not overwhelm the user with technical details. Various issues arose including issues of confidentiality, necessity of adding references to Iowa Code within the document, additional hierarchy references that could be associated with the document, who has access to the document, administrative rules among others.

Discussions drifted towards creating policy that would address the aforementioned concerns and the Subscriber Unit Programming Guide. After more research, it was discovered that recent amendments to Iowa Code negated the need for a policy that the ISICSB could or would need to approve or adopt.

With the ISICSB User Group Committee (UGC) and Standards Subcommittee already setting forth policies and agreements for users of the system, it did not seem necessary to spend more time pursuing any further processes. The Technology Committee has concluded that the Subscriber Unit Programming Guide is ready for adoption by the ISICSB.

The proposed ISICS Subscriber Unit Programming Guide is at a point where the necessary technical information can be readily entered into the document and is ready for use by ISICS Approved users.

The ISICS Subscriber Unit Programming Guide would be considered a living document in order to address future technical changes, and other hierarchy changes that may exist beyond the reference to Iowa Code. Those changes would be made as the ISICS Board would deem necessary.

To that end, the ISICS Technology Committee is recommending to the ISICS Board that the Subscriber Programming Guide be adopted as an official confidential document under Iowa Code 22.7(50).