



Iowa Statewide Interoperable Communications System Board

USER GROUP COMMITTEE

November 2016 Minutes

Meeting was called to order and roll was taken. Members in attendance were Rob Dehnert, Jason Hoffman, Glenn Sedivy, Larry Smith, Eric Dau and Andy Buffington. Other on the call were SWIC Craig Allen, Deputy SWIC Helen Troyanovich, Terry McClannahan, ISICS PM Stephen Rodriguez, and Motorola PM Melvin Mercado.

RICs gave reports. RIC 1's meetings have fallen on election day in November and during APCO/NENA and the Opto DDR in October and attendance seems limited to the metro members. RIC 2 had no report. RIC 3 reported no activity. RIC 4 had no report. RIC 5 Reported no activity and RIC 6 Reported no activity. Discussion the a more vigorous outreach effort would help support and lead to more attendance at RIC meetings. SWIC Allen reported that he has sent a letter to the point of contact in each county in hopes of bolstering attendance as well.

It was reported that the FirstNet Lab has opened in Boulder, Colorado and personnel from Iowa had a chance to see and test a few devices at the lab. SWIC Allen reported that during the SPOC meetings in Arizona that FirstNet is looking for states such as Iowa that is leading in outreach efforts in order to possibly focus more resources. Along with that, they are also looking for a metric of public safety users in states to focus SLIGP surplus dollars.

The members then reviewed and considered 2 applications for preliminary approval for ISICS access. Des Moines Police Department was recommended as a Level 1 user on a motion from RIC 1 Jason Hoffman, seconded by RIC 5 Larry Smith. A voice vote was called with all voting aye. Kossuth County was also recommended preliminary approval as a level 1 user on a motion from RIC 1 Jason Hoffman, seconded by RIC 5 Larry Smith. A voice vote was called with all voting aye.

A discussion was held regarding the review of these applications in reference to October's meeting that would form an applicant review panel. SWIC Allen agreed to take on the task of filling this panel with a member from Operations Committee, Technology Committee, SWIC/Deputy SWIC, and the RIC chair or designee from the applicant's region or the UGC Chair if needed. This group will review and recommend all future applications as well as review and interview the previous applicants who have been granted preliminary approval for access.

The Committee then discussed the individual device identification structure as presented from the optimization DDR. The committee recommends adoption of the optimization DDR individual ID structure to the ISICSB on a motion from RIC 1 Rob Dehnert and seconded by RIC 5 Larry Smith. A voice vote was called with all voting aye.

The committee reviewed the county blocks for allocating talkgroup IDs and device IDs. The committee recommends adoption of the county block schedule to the ISICSB on a motion from RIC 1 Rob Dehnert and seconded by RIC 5 Larry Smith. A voice vote was called with all voting aye.

The State and Regional interoperable talkgroups was presented to the committee. The allocation of talkgroups for the State Block was decided to be used out of the “any/all” category rather than any state department or agency. The allocation of the regional interoperable talkgroups was decided to be taken out the each of the regional allocated talkgroups. RIC 1 Rob Dehnert made a motion to approve as presented with a second offered by RIC 5 Larry Smith. A voice vote was called with all voting aye.

The UGC chair will, after the conference call, send these documents to each of the other 6 committee chairs for socialization, review and comment from those particular memberships.

There was brief discussion regarding the development of some sort of fleetmap template for jurisdictions that aren’t accustomed to operating in trunked talk groups. Vice-Chair Dehnert has done some of this training in the past and we will talk more about it during upcoming meetings.

Chair Buffington advised the committee of the Standards Working Group organized by ISICSB Chair Lampe. 37 critical standards have been identified and will be placed into a draft status as they become available from the group for the committee’s review. Terry McClannahan, a member of the newly formed group, gave the committee a brief overview.